

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

March 14, 2023 @ 6:00 p.m.

Mrs. Clark called the meeting to order @ 6:00 p.m. Those answering roll call: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee, Ms. Long was absent. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

#23-068 APPROVAL OF BOARD MINUTES

Mr. Baldwin moved and Mrs. Lee seconded that the Board of Education approves the minutes of the Zanesville Board of Education at the Regular Meeting on February 21, 2023.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-069 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Clark moved and Mr. Baldwin seconded to approve the following recommendations:

1. February Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for February:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the February 2023 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Acceptance of Amounts and Rates of Budget Commission for Calendar Year 2023

WHEREAS, The Budget Commission of Muskingum County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Zanesville City School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

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	Inside (10 mill)	Outside (10 mill)	Inside	Outside	Total
General Fund	\$ 1,892,544.85	\$.00	4.45	.00	4.45
Gen Fund – 1976 Levy	.00	4,214,576.18	.00	23.60	23.60
Gen Fund – 1977 Levy	.00	1,019,490.77	.00	5.00	5.00
Gen Fund – 1996 Levy	.00	1,897,613.89	.00	6.90	6.90
Gen Fund – Emerg. Levy	.00	1,403,460.23	.00	3.30	3.30
Bond Retirement	.00	2,296,571.28	.00	5.40	5.40
Classroom Facilities	.00	181,574.37	.00	.50	.50
Total	\$ 1,892,544.85	\$ 11,013,286.72	4.45	44.70	49.15

And be it further RESOLVED, that the Treasurer of this Board be and he is hereby directed to certify a copy of this Resolution to the Muskingum County Auditor.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Mr. Baldwin. President declared motion carried.

#23-070 RESIGNATION – CERTIFICATED

Mr. Hickman moved and Mrs. Clark seconded to approve the resignation of Gary Frey, retire/rehire, Teacher at Zanesville Community High School, effective May 26, 2023. Reason for resignation is personal.

Those voting aye: Mr. Hickman, Mrs. Lee, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-071 RESIGNATIONS – CLASSIFIED

Mrs. Lee moved and Mr. Hickman seconded to approve the resignation of Jamie Vogelsang, Educational Aide at Zane Grey Elementary, effective March 3, 2023. Reason for resignation is personal.

Approve the resignation of Lisa Cronin, Secretary to the Assistant Superintendent, effective July 31, 2023. Reason for resignation is retirement.

Those voting aye: Mrs. Lee, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-072 EMPLOYMENT – CLASSIFIED

Mr. Baldwin moved and Mrs. Lee seconded to approve the employment of Amanda Coletta, Transportation Van Aide, effective date of employment is February 27, 2023. Salary will be Regular Aide, step 0, 8 hours, from the appropriate salary schedule, pending certification and background check.

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Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-073 EMPLOYMENT – SUBSTITUTES / HOME INSTRUCTOR

Mr. Baldwin moved and Mrs. Lee seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Substitute Teachers		
Greg Gaumer	Maggie Wibbeler	Cassidy Dulgar

Substitute Custodian
Mark Wilson

Approve the following home instructors as listed, as and when needed, pending appropriate certification and background checks for the 2022-2023 school year:

Home Instructor
Lainey Rush

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-074 EMPLOYEE TRANSFER - CLASSIFIED

Mrs. Clark moved and Mr. Baldwin seconded to approve the transfer of Allison Doyle, Building Secretary (10 months), at John McIntire Elementary, to reflect Secretary to the Assistant Superintendent (12 months), effective August 1, 2023 pending required certification and background check. Salary will be Executive Secretary Salary Scale, step 9 from the appropriate salary schedule.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Mr. Baldwin. President declared motion carried.

#23-075 CORRECTION - CLASSIFIED

Mr. Hickman moved and Mrs. Clark seconded to approve a correction to the effective start date for Chantelle Farley, Transportation, from February 7, 2023 to reflect February 8, 2023 pending certification and background check.

Those voting aye: Mr. Hickman, Mrs. Lee, Mr. Baldwin, Mrs. Clark. President declared motion carried.

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#23-076 VOLUNTEERS

Mrs. Lee moved and Mr. Hickman seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2022-2023 school year pending appropriate backgrounds checks:

Name	Building	Type
Matthew Lynn	ZHS	Baseball
Tiffany Darr	JME	Parent
Kayla Darr	JME	Parent

Those voting aye: Mrs. Lee, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-077 FMLA LEAVE OF ABSENCE

Mr. Baldwin moved and Mrs. Lee seconded to approve the following employees as listed for FMLA Leave of absence:

Name	Effective Dates
Brian Palmer	01/30/2023 - 2/8/2023
Kandee Dille	12/28/2023 - 03/22/2023
Alison Todd	3/14/2023 - 6/7/2023

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-078 SUPPLEMENTAL CONTRACTS

Mr. Baldwin moved and Mrs. Lee seconded to approve the following Supplemental contracts as listed for 2023-2024 school year pending required certification and background check:

First Name	Last Name	Season	Sport	Position	Exp.	Class
Nicole	Mercer	Fall	Cheerleading	Varsity Advisor	1	VIII
Alexis	Nelson	Fall	Cheerleading	JV Advisor	1	IX
Deja	Walker	Fall	Cheerleading	Freshman Advisor	1	IX
Kelly	Brock	Fall	Cross Country	Varsity Head Coach 1/3	2	VII
Kyler	Brock	Fall	Cross Country	Varsity Head Coach 1/3	1	VII
Chad	Brock	Fall	Cross Country	Varsity Head Coach 1/3	1	VII
Troy (TJ)	Langermeier	Fall	Football	Varsity Head Coach	1	II
Troy (TJ)	Langermeier	Fall	Football	Offensive Coordinator	1	X
Troy (TJ)	Langermeier	Fall	Football	August Practice	1	IX
Troy (TJ)	Langermeier	Fall	Football	Summer Fitness	1	X

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First Name	Last Name	Season	Sport	Position	Exp.	Class
Austin	Jones	Fall	Football	Defense Coordinator	1	X
Jason	Smith	Fall	Football	Associate Head Coach	0	V
Jason	Smith	Fall	Football	August Practice	1	IX
Austin	Jones	Fall	Football	August Practice	1	IX
Austin	Jones	Fall	Football	Varsity Assistant Coach	1	VI
Shane	Hollins	Fall	Football	Varsity Assistant Coach	4	VI
Shane	Hollins	Fall	Football	August Practice	5	IX
Eric	Clark	Fall	Football	August Practice	3	IX
Eric	Clark	Fall	Football	Head JV Coach	0	V
Jason	Dille	Fall	Football	Varsity Assistant Coach	1	VI
Jason	Dille	Fall	Football	August Practice	1	IX
Ryley	McGee	Fall	Football	Middle School Coach - 8th Grade	4	VIII
James	Spraggins	Fall	Football	Middle School Coach - 8th Grade	14	VIII
Devin	Barnhouse	Fall	Other	Activity Manager - ZMS	2	IX
Devin	Barnhouse	Fall	Other	Athletic Business Manager	5	III
Tyler	Bryant	Fall	Soccer - Boys	Varsity Head Coach	1	IV
Tyler	Bryant	Fall	Soccer - Boys	Summer Fitness	1	X
Damian	Ortiz	Fall	Soccer - Boys	JV Head Coach	3	IX
Frank	VanKirk	Fall	Soccer - Boys	Assistant Coach	1	VI
Todd	Riley	Fall	Soccer - Girls	Varsity Head Coach	11	IV
Todd	Riley	Fall	Soccer - Girls	Summer Fitness	4	X
Katie	McCuen	Fall	Soccer - Cirls	Assistant Coach	0	VI
Jeff	Moody	Fall	Tennis - Girls	Varsity Head Coach	5	IV

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-079 LIFEWISE PROGRAM

Mrs. Clark moved and Mr. Baldwin seconded to approve the offsite religious instruction through the LIFEWISE Program to begin September of 2023 subject to Zanesville City School District Policy 5223 requirements.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Mr. Baldwin. President declared motion carried.

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#23-080 ANNEXATION OF SCHOOL PROPERTY

Mr. Hickman moved and Mrs. Clark seconded to approve a resolution authorizing school district officials to commence and complete annexation proceedings for the annexation of certain school district real estate located in Falls Township to the City of Zanesville. The property to be annexed is identified as Parcel No. 17-79-01-01-000 in the records of the Muskingum County Auditor.

Those voting aye: Mr. Hickman, Mrs. Lee, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-081 AGREEMENT BETWEEN ZANESVILLE CITY SCHOOLS and JULIAN & GRUBE, INC.

Mrs. Lee moved and Mr. Hickman seconded to approve a two-year agreement with Julian & Grube, Inc., to perform Agreed Upon Procedures of the Medicaid School Program for Zanesville City Schools for the years ended June 30, 2022 and June 30, 2023. The cost of the agreement is \$2,200 for each year and will be paid from the General Fund.

Those voting aye: Mrs. Lee, Mr. Baldwin, Mrs. Clark, Mr. Hickman. President declared motion carried.

#23-082 POLICIES FOR CONSIDERATION:

Mr. Baldwin moved and Mrs. Lee seconded to approve the following policies for approval:

Policy for Approval:

Policy 5330.05 Procurement and Use of Naloxone (Narcan) in Emergency Situations

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-083 DISTRICT JOB DESCRIPTION

Mr. Baldwin moved and Mrs. Lee seconded to approve the attached District 21st Century/Agripark Coordinator job description.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried

#23-084 RESIGNATION – CLASSIFIED

Mrs. Clark moved and Mr. Baldwin seconded to approve the resignation of Shannon Gagliardo, Special Education Aide at John McIntire Elementary, effective March 23, 2023. Reason for resignation is personal.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Mr. Baldwin. President declared motion carried.

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#23-085 A RESOLUTION DECLARING THAT AN URGENT NECESSITY EXISTS FOR ROOFING REPAIRS

Mr. Hickman moved and Mrs. Clark seconded to approve an urgent necessity exists for roofing repair.

WHEREAS, Section 3313.46 of the Revised Code requires boards of education to advertise for bids for a period of two weeks when they determine to make certain improvements, the cost of which will exceed \$50,000, and to award contracts to the lowest responsible bidder, except in cases of urgent necessity; and

WHEREAS, due to recent hailstorms, the Board suffered roofing damage to several of its buildings including John McIntire Elementary School, Zane Grey Elementary School, Zane Grey Intermediate School, Zanesville Middle School, Zanesville High School, the Administration Office and the Outbuildings; and

WHEREAS, in order to prevent further damage and deterioration to roofs and buildings, and to ensure the safety of students, staff and visitors, the Board has been advised that the process for repairing the roofs must be commenced as soon as possible; and

WHEREAS, this Board finds that such circumstances warrant the declaration of urgent necessity and the awarding of a contract for the improvements outside of the two-week bid advertisement and other procedures otherwise required under Section 3313.46 of the Revised Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Zanesville City School District, Muskingum County, Ohio, that:

Section 1. Finding of Urgent Necessity. For the aforesaid reasons, this Board hereby finds, determines and declares that an urgent necessity exists with respect to the work as set forth in the preambles to this Resolution, that compliance with the relatively lengthy procedures prescribed by Section 3313.46 of the Revised Code could compromise the educational mission of the District, and that said Section 3313.46 does not apply to the contract approved under Section 2 herein.

Section 2. Approval of Contract. The Treasurer of this Board is hereby authorized and directed to enter into a contract with Edwards Roofing, LLC for the roofing repairs in accordance with the vendor's proposals currently on file for a contract sum not exceeding an aggregate of \$6,056,250 which amount is hereby appropriated for the purpose and authorized to be advanced.

Section 3. Modifications. This Board hereby authorizes the Treasurer to act on behalf of the Board with respect to resolution of contractor claims and to consider and approve modifications and increases in any contract sum payable to the contractor up to an aggregate cap of five percent (5%) of the contract sum. No modification shall be approved, signed or delivered that would require the Board to spend an additional amount for costs unless the Treasurer of this Board shall certify that there is available, or in the process of collection, to the credit of an appropriate fund and not encumbered for any other purpose the amount needed to meet the Board's additional

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obligations incurred by virtue of the modification. The Board further authorizes the authorized representative to act on behalf of the Board with respect to decisions required by the Board for the work, which includes the authority to approve schedules and amendments to the schedules.

Section 4. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer of this Board and the Superintendent, or such other School District officials as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions and carry out the work contemplated by this Resolution and the contract.

Section 5. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in and related to this Resolution are hereby approved, ratified and confirmed.

Section 6. Compliance with Open Meeting Requirements. It is hereby found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board of Education that resulted in such formal actions were held in meetings in compliance with the law.

Section 7. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 8. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Those voting aye: Mr. Hickman, Mrs. Lee, Mr. Baldwin, Mrs. Clark. President declared motion carried.

#23-086 EXECUTIVE SESSION

Mr. Baldwin moved and Mrs. Lee seconded to enter into executive session @ 6:43 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

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NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

Those voting aye: Mrs. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-087 RETURN FROM EXECUTIVE SESSION

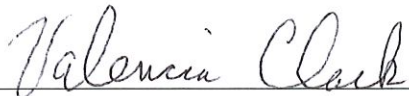
Mr. Hickman moved and Mr. Baldwin seconded to return from executive session @ 7:43 p.m.

Those voting aye: Mr. Baldwin, Mrs. Clark, Mr. Hickman, Mrs. Lee. President declared motion carried.

#23-088 MEETING ADJOURNMENT

Mrs. Clark moved and Mr. Baldwin seconded that the Zanesville City Schools Board of Education meeting is adjourned @7:43 p.m.

Those voting aye: Mrs. Clark, Mr. Hickman, Mrs. Lee, Mr. Baldwin. President declared motion carried.



President



Treasurer